

Appropriate Schedule

Students must meet with their academic advisor during the advising period that occurs prior to registration. During this meeting the academic advisor will provide their advisee with a registration PIN which is required to register for courses for the upcoming semester. Students may only use their PIN for courses they have discussed and cleared with their academic advisor. Students who register for courses without their advisor's permission are in violation of the [student code of conduct](#).

By College of Engineering policy, a student who uses their PIN to register for courses that do not count toward a degree in Engineering will be notified by the Associate Dean of an inappropriate schedule. The student in this case will be dismissed from the COE at the end of the semester in which the discovery is made. The student will need to apply and be accepted in another College at Villanova to remain at the University. The normal procedure for a student who wishes to change a major from Engineering is to speak to a representative from the College of interest, then, if truly interested, apply and be accepted in the other college.